

**AASP – The Palynological Society**

**Student Travel Award**

AASP – The Palynological Society is pleased to provide Student Travel Awards for student members to attend the annual meeting. To qualify for an award, the applicant must be 1) a student or recent graduate (less than 1 year) without current institutional support; 2) a current member of AASP-TPS in good standing; 3) presenting a talk or poster at the annual meeting for which they are seeking sponsorship. More information can be found at <https://palynology.org/>. The amount of funding awarded to successful applicants is variable based upon their needs.

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| **Application procedure:**  **Part A** of this form is to be completed by the student, and **Part B** by the student's faculty supervisor. Applications **must** be accompanied by a photograph of the student (.jpeg format) for publication in the society’s newsletter. Additional material will not be considered.  The applicant’s supervisor must submit both parts A and B of the form to the Awards Committee Chair, either as Word document or as a PDF:  Dr. Marie L. Thomas  AASP – TPS Awards Committee Chair  [aaspawards@gmail.com](mailto:aaspawards@gmail.com)  Please ensure both parts A and B of the application form have been completed.  The deadline for applications is **March 31st.** Late or incomplete applications, as well as those that exceed the stated word limits in sections A or B will be disqualified and **will not** beconsidered. As per society awards policy only students who are registered AASP – TPS members are eligible to apply (<https://palynology.org/join/#join>). Applications from non-members will not be accepted.  *We are requiring a detailed budget in this year’s application. Please thoroughly research all expenses associated with travel to the U.S. including visas, travel documents (passports), vaccinations, transportation (airfare and ground transportation), hotels/lodging, and meals. Applications without an itemized budget will be rejected.*  To visit the United States, visitors will need either an ESTA (Electronic System for Travel Authorization) or a visa.   * Visitors from the member countries of the Visa Waiver Program should fill out an ESTA application on the following website: <https://esta.cbp.dhs.gov/>. The list of countries can be found on this website. * Visitors from non-member countries of the Visa Waiver Program will require a visa. Further information can be found on this website <https://travel.state.gov/content/travel/en/us-visas/tourism-visit/visitor.html#apply>.   + Please keep in mind when applying for a visa that it can be a timely process and if you plan on attending the conference, we encourage you to start as soon as possible. |



**Application for AASP – TPS Student Travel Award**

Part A

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| Student’s name: | Click or tap here to enter text. |
| Institutional address: | Click or tap here to enter text. |
| E-mail address: | Click or tap here to enter text. |
| Supervisor’s name: | Click or tap here to enter text. |

**Title of Talk or Poster to be Presented:**

Click or tap here to enter text.

**Authors and Affiliations:**

Click or tap here to enter text.

**Abstract:**

*Please insert the abstract you intend to submit for the conference.*

Click or tap here to enter text.

**Amount Requested ($USD):**

Click or tap here to enter text.

**Travel Budget:**

*Please provide a detailed outline of how you intend to spend the award. The budget must be itemized and include visas, accommodation, transportation (airfare and ground transportation), meals, and conference registration fees. Please thoroughly research if a visa is required for travel and assure you have all current travel documents (i.e., passports) and vaccinations prior to application.*

Click or tap here to enter text.

**Justification of the Request:**

*Please provide a single paragraph justifying this request (500 words or less).*

Click or tap here to enter text.

*I confirm that the information provided in this form is accurate. I agree that the recommendation I am requesting from my faculty supervisor will be held in confidence by officials of my institution, and I hereby waive any rights I may have to examine it:  Yes  No*

**Applicant’s signature:** *Click or tap here to enter text.* **Date:** Click or tap here to enter text.

**Endorsement by Faculty Supervisor**

Part B

1. Can you verify the applicant’s statements regarding awards, honours, and/or financial aid received or applied for:

*Yes  No*

2. Please provide a brief explanation of how attendance at the Annual Meeting will benefit the student (**250 words or less**).

Click or tap here to enter text.

**Applicant’s signature:** *Click or tap here to enter text.* **Date:** Click or tap here to enter text.